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To: Maine Immunization Program Providers
From: Maine Immunization Program
Subject: Vaccine Coordinator Annual
Educational Training Requirement
Date: July 1, 2026

The Maine Immunization Program requires that all primary and secondary vaccine coordinators assigned to these roles must complete the annual Maine Immunization Program Educational Training requirements. Any **NEWLY** assigned vaccine coordinators **MUST** also complete the educational training.

Any trainings completed prior to July 1 will not count towards satisfying the requirement in the upcoming fiscal year (July 1, 2026 – June 30, 2027). **Vaccine coordinators must complete the training by July 31st of each new fiscal year.** The updated training is now available to be completed on the [MIP website](#) starting today, July 1, 2026.

Failure to complete the [Maine Immunization Program Educational Training](#) requirement will impact enrolled providers ability to order vaccines within ImmPact and may result in denial of the provider agreement if the training requirement is not completed by July 31st.

In addition to the annual vaccine coordinators educational training requirements, MIP will host a monthly lunch and learn webinar specific to the vaccine coordinator role and available on a as needed bases for those in need of or prefer individual one-on-one training. We encourage any **NEW** vaccine coordinator to attend. The invite will be sent out via our communications.

If you have any questions, please contact the Maine Immunization Program at (207) 287-3746 or email ImmunizeME.DHHS@maine.gov.