

State of Maine
Master Score Sheet

RFP# 202508117					
Building Management Services – Capital Judicial Center					
Bidder Name:		Maine Real Estate Management	Facility Services, LLC		
Proposed Cost:		\$111,400.00	\$299,000.00		
Scoring Sections	Points Available				
Section I: Preliminary Information	N/A				
Section II: Organization Qualifications and Experience	40	35	20		
Section III: Proposed Services	35	30	15		
Section IV: Cost Proposal	25	25	9.31		
TOTAL	<u>100</u>	<u>90</u>	<u>44.31</u>		

RFP# 202508117					
Building Management Services – Lewiston Judicial Complex					
Bidder Name:		Maine Real Estate Management	Facility Services, LLC		
Proposed Cost:		\$136,000.00	\$215,280.00		
Scoring Sections	Points Available				
Section I: Preliminary Information	N/A				
Section II: Organization Qualifications and Experience	40	35	20		
Section III: Proposed Services	35	30	15		
Section IV: Cost Proposal	25	25	15.79		
TOTAL	<u>100</u>	<u>90</u>	<u>50.79</u>		

RFP# 202508117					
Building Management Services – Skowhegan District Court					
Bidder Name:		Maine Real Estate Management	Facility Services, LLC		
Proposed Cost:		\$87,500.00	\$170,430.00		
Scoring Sections	Points Available				
Section I: Preliminary Information	N/A				
Section II: Organization Qualifications and Experience	40	35	20		
Section III: Proposed Services	35	30	15		
Section IV: Cost Proposal	25	25	12.84		
TOTAL	<u>100</u>	<u>90</u>	<u>47.84</u>		

RFP# 202508117					
Building Management Services – Presque Isle District Court					
Bidder Name:		Maine Real Estate Management			
Proposed Cost:		\$82,000.00			
Scoring Sections	Points Available				
Section I: Preliminary Information	N/A				
Section II: Organization Qualifications and Experience	40	N/A			
Section III: Proposed Services	35	N/A			
Section IV: Cost Proposal	25	N/A			
TOTAL	100	N/A			

RFP# 202508117					
Building Management Services – Waldo					
Bidder Name:		Maine Real Estate Management			
Proposed Cost:		\$84,600.00			
Scoring Sections	Points Available				
Section I: Preliminary Information	N/A				
Section II: Organization Qualifications and Experience	40	N/A			
Section III: Proposed Services	35	N/A			
Section IV: Cost Proposal	25	N/A			
TOTAL	100	N/A			



JANET T. MILLS
GOVERNOR

Chief Justice
Stanfill

Maine Judicial Branch

RFP# 202508117
Building Management Services

1. Purpose

Through the subject RFP, the Department sought building management services at the Capital Judicial Center, Lewiston Judicial Complex, Skowhegan District Court, Presque Isle District Court, and Waldo District Court.

2. Evaluation Process

An evaluation team was composed of three (3) evaluators from the Maine Judicial Branch. The evaluation team determined the eligibility of each Bidder, performed individual evaluations of each eligible proposal and recorded individual notes, then met as a team to apply the consensus method for recording the team notes and assigning scores to each proposal for Qualifications and Experience and the Proposed Services sections. Cost was scored using a mathematical formula.

3. Conditional Awards

As a result of the evaluation process, the evaluation team announced its conditional contract awards to the following vendors:

Building Management Services	Vendor Name
Capital Judicial Center	Maine Real Estate Management
Lewiston Judicial Complex	Maine Real Estate Management
Skowhegan District Court	Maine Real Estate Management
Presque Isle District Court	Maine Real Estate Management
Waldo District Court	Maine Real Estate Management

Below are the key factors that resulted in the award selection(s) made through this evaluation process:

4. Qualifications & Experience

- Has provided building management services throughout the State of Maine for over a decade.
- Has provided building management services at court houses throughout the State of Maine and understands the specific needs of the courts.

5. Proposed Services

- Has standby staff for sick time/vacation time of building managers.



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Chief Justice
Stanfill

Maine Judicial Branch

- Has an internal ticketing system for building needs.

6. Cost Proposal

Costs for all locations were lower than all other bidders. Costs were in line with minimal year to year increases for each location.

7. Conclusion

The awarded vendor identified above reflect the evaluation team's highest rankings. The strengths of the awarded proposals outweighed the other proposals through a combination of their qualifications and experience, proposed services, and proposed cost. The evaluation team determined that the proposals submitted by the awarded vendors represent the best value to the State of Maine.



**STATE OF MAINE
Judicial Branch**

**Janet T. Mills
Governor**

**Chief Justice
Stanfill**

AWARD NOTIFICATION LETTER

24 June, 2026

Maine Real Estate Management
P.O. Box 1193
Bangor, ME 04402

SUBJECT: Notice of Conditional Contract Awards under RFP # 202508117,
Building Management Services

Dear Jesse:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Judicial Branch for Building Management Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidder:

- Maine Real Estate Management
 - Capital Judicial Center
 - Lewiston Judicial Complex
 - Skowhegan District Court
 - Presque Isle District Court
 - Waldo District Court

The bidder listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Connor Smith

755F066F9C634D0...

*Procurement Manager
Maine Judicial Branch
AOC, Portland*

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE
Judicial Branch**

**Janet T. Mills
Governor**

**Chief Justice
Stanfill**

AWARD NOTIFICATION LETTER

24 June, 2026

Facility Services, LLC
12 Estate Drive
Gorham, ME 04038

SUBJECT: Notice of Conditional Contract Awards under RFP # 202508117,
Building Management Services

Dear Steve:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Judicial Branch for Building Management Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidder:

- Maine Real Estate Management
 - Capital Judicial Center
 - Lewiston Judicial Complex
 - Skowhegan District Court
 - Presque Isle District Court
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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Connor Smith
755F066F9C634D0...

Connor Smith
Procurement Manager
Maine Judicial Branch
AOC, Portland

STATEMENT OF APPEAL RIGHTS

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Chief Justice
Stanfill

Maine Judicial Branch

RFP# 202508117
Building Management Services

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5. Proposed Services

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Maine Judicial Branch

- Has an internal ticketing system for building needs.

6. Cost Proposal

Costs for all locations were lower than all other bidders. Costs were in line with minimal year to year increases for each location.

7. Conclusion

The awarded vendor identified above reflect the evaluation team's highest rankings. The strengths of the awarded proposals outweighed the other proposals through a combination of their qualifications and experience, proposed services, and proposed cost. The evaluation team determined that the proposals submitted by the awarded vendors represent the best value to the State of Maine.

Bidder Name	Maine Real Estate Management (MREM)
Date of Team Evaluation	10/31/2025



State of Maine

Judicial Branch

Facilities

RFP # 202508117

Building Management Services

TEAM CONSENSUS EVALUATION NOTES

RFP Coordinator	Name	Connor Smith
	Title	Procurement Manager
	Email	Connor.Smith@courts.maine.gov

Evaluation Team	
Name	Jeremy Gray
Name	Jennifer Farrington
Name	Breanne Hodgetts

Bidder Name	Maine Real Estate Management (MREM)
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Date of Team Evaluation	10/31/2025
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SUMMARY

		Points Available	Points Awarded
File 1	Preliminary Information	N/A	N/A
File 2	Organization Qualifications and Experience	40	35
File 3	Proposed Services	35	30
File 4	Cost Proposal	25	
	Capital Judicial Center		25
	Lewiston Judicial Complex		25
	Skowhegan District Court		25
		Total: 100	
	Capital Judicial Center	100	90
	Lewiston Judicial Complex	100	90
	Skowhegan District Court	100	90

Bidder Name	Maine Real Estate Management (MREM)
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Date of Team Evaluation	10/31/2025
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File 1 Preliminary Information	
	Team Notes
Appendix A (Proposal Cover Page)	1. Provided, adequate information
Appendix B (Responsible Bidder Certification)	1. Deemed Responsible

Bidder Name	Maine Real Estate Management (MREM)
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Date of Team Evaluation	10/31/2025
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File 2 Organization Qualifications and Experience	
Points Available	Points Awarded
40	35

Section	Team Notes
Overview of the Organization	1. Provided detailed breakdown of company and experience. Has significant experience with building management services within New England
Subcontractors	1. Listed subcontracts available for work outside traditional scope that may be necessary for building management. 2. No subcontractors necessary to cover scop of work.
Organizational Chart	1. Provided – Included on the ground facility managers and management teams
Litigation	1. None listed
Financial Viability	1. None required- none provided
Licensure/Certification	1. List of licenses provided – no proof given.
Certificate of Insurance	1. Liability Insurance provided

Bidder Name	Maine Real Estate Management (MREM)
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Date of Team Evaluation	10/31/2025
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File 3 Proposed Services	
Points Available	Points Awarded
35	30

Section	Team Notes
Proposed Services	1. Will provide 40 hr a week on-site manager for the location. Included a large number of optional services that can be utilized. 2. Ticketing system provided (CMNS) for tracking building management – only issue foreseen in utilizing program is the need to use an MREM email for building manager (rather than an @courts.maine email) 3. Willing and able to perform work during standard work day that does not require licensing (filter changes, painting, etc).
Implementation – Work Plan	1. 12 month workplan provided. Addressed monthly requirements.

Bidder Name	Maine Real Estate Management (MREM)
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Date of Team Evaluation	10/31/2025
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File 4 Cost Proposal	
Points Available	Points Awarded
25	N/A

Scoring Formula – Capital Judicial Center						
Lowest Submitted Cost Proposal	/	Cost Proposal Being Scored	x	Score Weight	=	Pro-Rated Score
\$111,400.00	/	\$111,400.00	x	25	=	25
Scoring Formula – Lewiston Judicial Complex						
Lowest Submitted Cost Proposal	/	Cost Proposal Being Scored	x	Score Weight	=	Pro-Rated Score
\$136,000.00	/	\$136,000.00	x	25	=	25
Scoring Formula – Skowhegan District Court						
Lowest Submitted Cost Proposal	/	Cost Proposal Being Scored	x	Score Weight	=	Pro-Rated Score
\$87,500.00	/	\$87,500.00	x	25	=	25

Bidder Name	Facility Services LLC
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Date of Team Evaluation	10/31/2025
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Judicial Branch

Facilities

RFP # 202508117

Building Management Services

TEAM CONSENSUS EVALUATION NOTES

RFP Coordinator	Name	Connor Smith
	Title	Procurement Manager
	Email	Connor.Smith@courts.maine.gov

Evaluation Team	
Name	Jeremy Gray
Name	Jennifer Farrington
Name	Breanne Hodgetts

Bidder Name	Facility Services LLC
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Date of Team Evaluation	10/31/2025
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SUMMARY

		Points Available	Points Awarded
File 1	Preliminary Information	N/A	N/A
File 2	Organization Qualifications and Experience	40	20
File 3	Proposed Services	35	15
File 4	Cost Proposal	25	
	Capital Judicial Center		9.31
	Lewiston Judicial Complex		15.79
	Skowhegan District Court		12.84
		Total: 100	
	Capital Judicial Center	100	44.31
	Lewiston Judicial Complex	100	50.79
	Skowhegan District Court	100	47.84

Bidder Name	Facility Services LLC
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Date of Team Evaluation	10/31/2025
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File 1 Preliminary Information	
	Team Notes
Appendix A (Proposal Cover Page)	1. Provided, adequate information
Appendix B (Responsible Bidder Certification)	1. Deemed responsible

Bidder Name	Facility Services LLC
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Date of Team Evaluation	10/31/2025
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File 2 Organization Qualifications and Experience	
Points Available	Points Awarded
40	20

Section	Team Notes
Overview of the Organization	1. Small company, located in Maine (office in Gorham), established in 2024
Subcontractors	1. None listed
Organizational Chart	1. Not provided
Litigation	1. None listed
Financial Viability	1. Not provided
Licensure/Certification	1. List of certifications (mechanical services, plumbing, etc) – no proof provided
Certificate of Insurance	1. Not provided

Bidder Name	Facility Services LLC
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Date of Team Evaluation	10/31/2025
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File 3 Proposed Services	
Points Available	Points Awarded
35	15

Section	Team Notes
Proposed Services	1. Light on the details, 2. 24/7 emergency response 3. Back-up building manager on call for sick time 4. Strong grasp on the roll of building management services on the procurement process
Implementation – Work Plan	1. Daily/Weekly inspections plan provided 2. Record Keeping system 3. Preventative maintenance plan discussed

Bidder Name	Facility Services LLC
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Date of Team Evaluation	10/31/2025
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File 4 Cost Proposal	
Points Available	Points Awarded
25	N/A

Scoring Formula						
Lowest Submitted Cost Proposal/ CJC	/	Cost Proposal Being Scored	x	Score Weight	=	Pro-Rated Score
\$111,400.00	/	\$299,000.00	x	25	=	9.31
Scoring Formula						
Lowest Submitted Cost Proposal/ Lewiston	/	Cost Proposal Being Scored	x	Score Weight	=	Pro-Rated Score
\$136,000.00	/	\$215,280.00	x	25	=	15.79
Scoring Formula						
Lowest Submitted Cost Proposal / Skowhegan	/	Cost Proposal Being Scored	x	Score Weight	=	Pro-Rated Score
\$87,500.00	/	\$170,430.00	x	25	=	12.84

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	<u>MREM - CJC</u>
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Facilities

MJB AOC Facilities

RFP # 202508117

Building Management Services

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	MREM - CJC
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Strong background, appropriate staff.
Subcontractors	Unsure – none will be used.
Organizational Chart	Complete and well detailed.
Litigation	None.
Financial Viability	
Licensure/Certification	
Certificate of Insurance	Listed

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	<u>MREM - CJC</u>
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Complete
Implementation – Work Plan	Included and well documented

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC-Facilities

Bidder/Applicant Name	Maine Real Estate Management-CJC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Maine Judicial Branch

RFP 202508117

Building Management Services at the Capital Judicial Center

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-CJC
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Supervisory structure reviewed. Noted use of Computerized Maintenance Management System (CMMS) to track tasks and duties
Subcontractors	none
Organizational Chart	Overview of MREM staffing approach (i.e. background screening for employees, how they fill vacancies, employee communication method (mobile phone tracking)
Litigation	none
Financial Viability	
Licensure/Certification	
Certificate of Insurance	provided

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-CJC
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Detailed Work Plan information of company and services provided in proposal include: Supplies and equipment existing accounts i.e. Home Depot, Lowes, Sherwin Williams, etc. Detailed list of maintenance tasks to be performed by the building manager
Implementation – Work Plan	

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Capital Judicial Center
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Date of Individual Evaluation	10/16/2025
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State of Maine

Department of Procurement

Maine Judicial Branch

RFP# 202508117

**Building Management Service Capital Judicial
Center**

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Capital Judicial Center
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Date of Individual Evaluation	10/16/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	*MREM is a full-service real estate/facilities management company. *MREM evolved from a start-up in 1990 *MREM has successfully handled many large facilities management projects for Office Buildings, Government Facilities and continues to provide that service today.
Subcontractors	*No “Subcontractors” of MREM will be used. *MREM states If any subcontractors are necessary, they have an extremely large network of trusted vendors.
Organizational Chart	MREM provided a flow chart of the company and a detailed history for each employee 8 employees working at different court locations MREM also has 2 Full Time Back Up floating technicians trained with security clearance and in place who have already worked at 4 different locations.
Litigation	MREM has no such applicable litigation.
Financial Viability	Didn't provide
Licensure/Certification	MREM states on-site Building Manager will perform only work that does not require a license. MREM list these certifications/license but didn't provide backup *National Association of Residential Property Managers *Maine Commercial Association of Realtors *Licensed Real Estate Associate Brokers on staff *Certified EOS Company (Entrepreneurial Operating System), extensive 2-year program *Certified Payroll Professional on staff *Greater Bangor Area Apartment Owners Association *Notary Public on staff *Mechanical Engineer on staff *Large Applicable Employer ACA Compliance and 401k Safe Harbor Compliant

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Capital Judicial Center
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Date of Individual Evaluation	10/16/2025
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Certificate of Insurance	MREM provided certificate of liability insurance

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA- CJC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Facilities

MJB AOC Facilities

RFP # 202508117

Building Management Services

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA - CJC
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Limited information.
Subcontractors	Unsure – none will be used.
Organizational Chart	Not well documented.
Litigation	Not shown.
Financial Viability	Nothing listed.
Licensure/Certification	Not well documented.
Certificate of Insurance	Not provided.

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA- CJC
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Refer to RFP
Implementation – Work Plan	Included with some relevant detail.

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Maine Judicial Branch

RFP 202508117

Building Management Services at the Capital Judicial Center

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Light on details of supervisory overview of building manager
Subcontractors	none
Organizational Chart	
Litigation	none
Financial Viability	
Licensure/Certification	
Certificate of Insurance	

Lack of detail regarding contact information.

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Proposed Services: Services to be provided referenced scope outlined in Part II of RFP Listed Methods and Resources Task Accomplishment Expected Outcomes.
Implementation – Work Plan	

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for CJC Building Management
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Date of Individual Evaluation	10/15/2025
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State of Maine

Maine Judicial Branch

Facilities

RFP #202508117

Building Management service Capital Judicial Center

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for CJC Building Management
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Date of Individual Evaluation	10/15/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	*FSUSA is a licensed mechanical, plumbing, building services and controls contractor. *FSUSA specialize in HVAC, Plumbing, Building Automation Systems, and Building Services *FSUSA has extensive experience in occupied Federal, VA, and DoD facilities.
Subcontractors	FSUSA will coordinate access/escort subcontractors and submit recommendations to the Facility Engineer for award decisions.
Organizational Chart	Didn't provide
Litigation	None provided
Financial Viability	Didn't provide
Licensure/Certification	FSUSA has these listed but didn't provide backup. Licensed mechanical, plumbing, building services and control contractor.
Certificate of Insurance	Did not include this document

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for CJC Building Management
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Date of Individual Evaluation	10/15/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Building Management
Implementation – Work Plan	•Dedicated Building Manager (BM): FSUSA will assign a trained and background-cleared Building Manager responsible for daily inspections, preventative maintenance oversight, contractor coordination, and 24/7 emergency response. A designated backup BM will be cross trained to provide seamless coverage during vacations or unplanned absences. •On-Site Presence: The BM will be present on site during required hours (per location's site-specific schedule) and will maintain communication with the Facility Engineer through logbooks, reports, and scheduled meetings. •Equipment & Supplies: FSUSA will provide all necessary hand tools, safety gear, and appropriate maintenance equipment for minor repairs and upkeep. Materials required for building operations (e.g., ceiling tiles, lightbulbs, batteries) will be managed through Judicial Branch supply channels with FSUSA notification when replenishment is required. •Safety & Compliance: All FSUSA personnel will follow OSHA standards, State of Maine safety laws, and manufacturer guidelines for the safe handling of equipment, chemicals, and tools. Safety signage and MSDS documentation will be maintained on site as required. *They didn't seem like they had a lot of experience in building management. *Could have been more detailed on their information provided

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	MREM – LewistonDC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Facilities

MJB AOC Facilities

RFP # 202508117

Building Management Services

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	<u>MREM – LewistonDC</u>
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Strong background, appropriate staff.
Subcontractors	Unsure – none will be used.
Organizational Chart	Complete and well detailed.
Litigation	None.
Financial Viability	
Licensure/Certification	
Certificate of Insurance	Listed

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	<u>MREM – LewistonDC</u>
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Complete
Implementation – Work Plan	Included and well documented

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-Lewiston DC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Maine Judicial Branch

RFP 202508117

Building Management Services at the Lewiston District Court

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-Lewiston DC
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Supervisory structure reviewed. Noted use of Computerized Maintenance Management System (CMMS) to track tasks and duties
Subcontractors	none
Organizational Chart	Overview of MREM staffing approach (i.e. background screening for employees, how they fill vacancies, employee communication method (mobile phone tracking)
Litigation	none
Financial Viability	
Licensure/Certification	
Certificate of Insurance	provided

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-Lewiston DC
Date of Individual Evaluation	10/31/2025

File 3 – Proposed Services

	Individual Notes
Proposed Services	Detailed Work Plan information of company and services provided in proposal include: Supplies and equipment existing accounts i.e. Home Depot, Lowes, Sherwin Williams, etc. Detailed list of maintenance tasks to be performed by the building manager
Implementation – Work Plan	

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Lewiston District Court
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Date of Individual Evaluation	10/16/2025
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State of Maine

Department of Procurement

Maine Judicial Branch

RFP# 202508117

Building Management service Lewiston District Court

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Lewiston District Court
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Date of Individual Evaluation	10/16/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	*MREM is a full-service real estate/facilities management company. *MREM evolved from a start-up in 1990 *MREM has successfully handled many large facilities management projects for Office Buildings, Government Facilities and continues to provide that service today.
Subcontractors	*No “Subcontractors” of MREM will be used. *MREM states If any subcontractors are necessary, they have an extremely large network of trusted vendors.
Organizational Chart	MREM provided a flow chart of the company and a detailed history for each employee 8 employees working at different court locations MREM also has 2 Full Time Back Up floating technicians trained with security clearance and in place who have already worked at 4 different locations.
Litigation	MREM has no such applicable litigation.
Financial Viability	Didn't provide
Licensure/Certification	MREM states on-site Building Manager will perform only work that does not require a license. MREM list these certifications/license but didn't provide backup *National Association of Residential Property Managers *Maine Commercial Association of Realtors *Licensed Real Estate Associate Brokers on staff *Certified EOS Company (Entrepreneurial Operating System), extensive 2-year program *Certified Payroll Professional on staff *Greater Bangor Area Apartment Owners Association *Notary Public on staff *Mechanical Engineer on staff *Large Applicable Employer ACA Compliance and 401k Safe Harbor Compliant

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Lewiston District Court
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Date of Individual Evaluation	10/16/2025
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Certificate of Insurance	MREM provided certificate of liability insurance

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Lewiston District Court
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Date of Individual Evaluation	10/16/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Building Management
Implementation – Work Plan	MREM provided a 12-month work plan with a very detailed list of services they will provide. MREM will perform monthly safety checks on all portable fire extinguishers and wall mounted Automated External Defibrillators Semi-Annual Battery Replacement Daily checks of the grounds, replace burnt out lightbulbs, fix damaged walls patch/paint The BM will monitor the HVAC Control system and maintain Boiler Room, Basement Mechanical Rooms, Roof Top Equipment The BM will be on-site during any testing and inspections

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA- Lewiston
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Facilities

MJB AOC Facilities

RFP # 202508117

Building Management Services

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA - Lewiston
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Limited information.
Subcontractors	Unsure – none will be used.
Organizational Chart	Not well documented.
Litigation	Not shown.
Financial Viability	Nothing listed.
Licensure/Certification	Not well documented.
Certificate of Insurance	Not provided.

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA-Lewiston
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Refer to RFP
Implementation – Work Plan	Included with some relevant detail.

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Maine Judicial Branch

RFP 202508117

Building Management Services at the Lewiston District Court

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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	Individual Notes
Overview of the Organization	Light on details of supervisory overview of building manager
Subcontractors	none
Organizational Chart	
Litigation	none
Financial Viability	
Licensure/Certification	
Certificate of Insurance	

Lack of detail regarding contact information.

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Proposed Services: Services to be provided referenced scope outlined in Part II of RFP Listed Methods and Resources Task Accomplishment Expected Outcomes.
Implementation – Work Plan	

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for Lewiston Court and VB Building Management
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Date of Individual Evaluation	10/15/2025
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State of Maine

Maine Judicial Branch

Facilities

RFP #202508117

Building Management service Lewiston District Court and VB

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for Lewiston Court and VB Building Management
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Date of Individual Evaluation	10/15/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	*FSUSA is a licensed mechanical, plumbing, building services and controls contractor. *FSUSA specialize in HVAC, Plumbing, Building Automation Systems, and Building Services *FSUSA has extensive experience in occupied Federal, VA, and DoD facilities.
Subcontractors	FSUSA will coordinate access/escort subcontractors and submit recommendations to the Facility Engineer for award decisions.
Organizational Chart	Didn't provide
Litigation	None provided
Financial Viability	Didn't provide
Licensure/Certification	FSUSA has these listed but didn't provide backup. Licensed mechanical, plumbing, building services and control contractor.
Certificate of Insurance	Did not include this document

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for Lewiston Court and VB Building Management
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Date of Individual Evaluation	10/15/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Building Management
Implementation – Work Plan	•Dedicated Building Manager (BM): FSUSA will assign a trained and background-cleared Building Manager responsible for daily inspections, preventative maintenance oversight, contractor coordination, and 24/7 emergency response. A designated backup BM will be cross trained to provide seamless coverage during vacations or unplanned absences. •On-Site Presence: The BM will be present on site during required hours (per location's site-specific schedule) and will maintain communication with the Facility Engineer through logbooks, reports, and scheduled meetings. •Equipment & Supplies: FSUSA will provide all necessary hand tools, safety gear, and appropriate maintenance equipment for minor repairs and upkeep. Materials required for building operations (e.g., ceiling tiles, lightbulbs, batteries) will be managed through Judicial Branch supply channels with FSUSA notification when replenishment is required. •Safety & Compliance: All FSUSA personnel will follow OSHA standards, State of Maine safety laws, and manufacturer guidelines for the safe handling of equipment, chemicals, and tools. Safety signage and MSDS documentation will be maintained on site as required. *They didn't seem like they had a lot of experience in building management. *Could have been more detailed on their information provided

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	MREM - SkowheganDC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Facilities

MJB AOC Facilities

RFP # 202508117

Building Management Services

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	<u>MREM - SkowheganDC</u>
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Strong background, appropriate staff.
Subcontractors	Unsure – none will be used.
Organizational Chart	Complete and well detailed.
Litigation	None.
Financial Viability	
Licensure/Certification	
Certificate of Insurance	Listed

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	<u>MREM - SkowheganDC</u>
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Complete
Implementation – Work Plan	Included and well documented

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-Skowhegan DC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Maine Judicial Branch

RFP 202508117

Building Management Services at the Skowhegan District Court

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-Skowhegan DC
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	Supervisory structure reviewed. Noted use of Computerized Maintenance Management System (CMMS) to track tasks and duties
Subcontractors	none
Organizational Chart	Overview of MREM staffing approach (i.e. background screening for employees, how they fill vacancies, employee communication method (mobile phone tracking)
Litigation	none
Financial Viability	
Licensure/Certification	
Certificate of Insurance	provided

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management-Skowhegan DC
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Detailed Work Plan information of company and services provided in proposal include: Supplies and equipment existing accounts i.e. Home Depot, Lowes, Sherwin Williams, etc. Detailed list of maintenance tasks to be performed by the building manager
Implementation – Work Plan	

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Capital Judicial Center
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Date of Individual Evaluation	10/16/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Building Management
Implementation – Work Plan	MREM provided a 12-month work plan with a very detailed list of services they will provide. MREM will perform monthly safety checks on all portable fire extinguishers and wall mounted Automated External Defibrillators Semi-Annual Battery Replacement Daily checks of the grounds, replace burnt out lightbulbs, fix damaged walls patch/paint The BM will monitor the HVAC Control system and maintain Boiler Room, Basement Mechanical Rooms, Roof Top Equipment The BM will be on-site during any testing and inspections

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Skowhegan District Court
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Date of Individual Evaluation	10/16/2025
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State of Maine

Department of Procurement

Maine Judicial Branch

RFP# 202508117

Building Management service Skowhegan District Court

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Skowhegan District Court
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Date of Individual Evaluation	10/16/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	*MREM is a full-service real estate/facilities management company. *MREM evolved from a start-up in 1990 *MREM has successfully handled many large facilities management projects for Office Buildings, Government Facilities and continues to provide that service today.
Subcontractors	*No “Subcontractors” of MREM will be used. *MREM states If any subcontractors are necessary, they have an extremely large network of trusted vendors.
Organizational Chart	MREM provided a flow chart of the company and a detailed history for each employee 8 employees working at different court locations MREM also has 2 Full Time Back Up floating technicians trained with security clearance and in place who have already worked at 4 different locations.
Litigation	MREM has no such applicable litigation.
Financial Viability	Didn't provide
Licensure/Certification	MREM states on-site Building Manager will perform only work that does not require a license. MREM list these certifications/license but didn't provide backup *National Association of Residential Property Managers *Maine Commercial Association of Realtors *Licensed Real Estate Associate Brokers on staff *Certified EOS Company (Entrepreneurial Operating System), extensive 2-year program *Certified Payroll Professional on staff *Greater Bangor Area Apartment Owners Association *Notary Public on staff *Mechanical Engineer on staff *Large Applicable Employer ACA Compliance and 401k Safe Harbor Compliant

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Skowhegan District Court
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Date of Individual Evaluation	10/16/2025
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Certificate of Insurance	MREM provided certificate of liability insurance

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Maine Real Estate Management LLC Building Management Services at Skowhegan District Court
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Date of Individual Evaluation	10/16/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Building Management
Implementation – Work Plan	MREM provided a 12-month work plan with a very detailed list of services they will provide. MREM will perform monthly safety checks on all portable fire extinguishers and wall mounted Automated External Defibrillators Semi-Annual Battery Replacement Daily checks of the grounds, replace burnt out lightbulbs, fix damaged walls patch/paint The BM will monitor the HVAC Control system and maintain Boiler Room, Basement Mechanical Rooms, Roof Top Equipment The BM will be on-site during any testing and inspections

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA-SkowheganDC
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Facilities

MJB AOC Facilities

RFP # 202508117

Building Management Services

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA-SkowheganDC
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Date of Individual Evaluation	10/31/2025
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File 2 – Organization Qualifications and Experience

	Individual Notes
Overview of the Organization	Limited information.
Subcontractors	Unsure – none will be used.
Organizational Chart	Not well documented.
Litigation	Not shown.
Financial Viability	Nothing listed.
Licensure/Certification	Not well documented.
Certificate of Insurance	Not provided.

Evaluator	Name	Jeremy Gray
	Title	Director of Court Facilities
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA-SkowheganDC
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Refer to RFP – incorrect building information shown
Implementation – Work Plan	Included with some relevant detail.

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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State of Maine

Department of Maine Judicial Branch

RFP 202508117

Building Management Services at the Skowhegan District Court

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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	Individual Notes
Overview of the Organization	Light on details of supervisory overview of building manager
Subcontractors	none
Organizational Chart	
Litigation	none
Financial Viability	
Licensure/Certification	
Certificate of Insurance	

Lack of detail regarding contact information.

Evaluator	Name	Jennifer Farrington
	Title	Admin/Data Assistant
	Department	AOC - Facilities

Bidder/Applicant Name	Facilities Services USA
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Date of Individual Evaluation	10/31/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Proposed Services: Services to be provided referenced scope outlined in Part II of RFP Listed Methods and Resources Task Accomplishment Expected Outcomes.
Implementation – Work Plan	

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for Sko Building Management
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Date of Individual Evaluation	<u>10/15/2025</u>
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State of Maine

Maine Judicial Branch

Facilities

RFP #202508117

Building Management service Skowhegan District Court

INDIVIDUAL EVALUATION NOTES

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for Sko Building Management
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Date of Individual Evaluation	10/15/2025
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File 2 – Organization Qualifications and Experience
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	Individual Notes
Overview of the Organization	*FSUSA is a licensed mechanical, plumbing, building services and controls contractor. *FSUSA specialize in HVAC, Plumbing, Building Automation Systems, and Building Services *FSUSA has extensive experience in occupied Federal, VA, and DoD facilities.
Subcontractors	FSUSA will coordinate access/escort subcontractors and submit recommendations to the Facility Engineer for award decisions.
Organizational Chart	Didn't provide
Litigation	None provided
Financial Viability	Didn't provide
Licensure/Certification	FSUSA has these listed but didn't provide backup. Licensed mechanical, plumbing, building services and control contractor.
Certificate of Insurance	Did not include this document

Evaluator	Name	Breanne Hodgetts
	Title	Procurement Analyst I
	Department	AOC - Facilities

Bidder/Applicant Name	Facility Services USA for Sko Building Management
------------------------------	---

Date of Individual Evaluation	10/15/2025
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File 3 – Proposed Services

	Individual Notes
Proposed Services	Building Management
Implementation – Work Plan	•Dedicated Building Manager (BM): FSUSA will assign a trained and background-cleared Building Manager responsible for daily inspections, preventative maintenance oversight, contractor coordination, and 24/7 emergency response. A designated backup BM will be cross trained to provide seamless coverage during vacations or unplanned absences. •On-Site Presence: The BM will be present on site during required hours (per location's site-specific schedule) and will maintain communication with the Facility Engineer through logbooks, reports, and scheduled meetings. •Equipment & Supplies: FSUSA will provide all necessary hand tools, safety gear, and appropriate maintenance equipment for minor repairs and upkeep. Materials required for building operations (e.g., ceiling tiles, lightbulbs, batteries) will be managed through Judicial Branch supply channels with FSUSA notification when replenishment is required. •Safety & Compliance: All FSUSA personnel will follow OSHA standards, State of Maine safety laws, and manufacturer guidelines for the safe handling of equipment, chemicals, and tools. Safety signage and MSDS documentation will be maintained on site as required. *They didn't seem like they had a lot of experience in building management. *Could have been more detailed on their information provided Left Lewistons building information in the statement of work



**STATE OF MAINE
Judicial Branch
Department of Facilities**

Janet T. Mills
Governor

Valerie Stanfill
Chief Justice

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #202508117**

**Building Management services for Skowhegan, Capital Judicial Center, Lewiston and VB,
Presque Isle and Waldo Judicial Center**

I, Jeremy Gray accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Facilities. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Jeremy Gray
0C661C565ADD438...

10/31/2025

Signature

Date



**STATE OF MAINE
Judicial Branch
Department of Facilities**

Janet T. Mills
Governor

Valerie Stanfill
Chief Justice

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #202508117**

**Building Management services for Skowhegan, Capital Judicial Center, Lewiston and VB,
Presque Isle and Waldo Judicial Center**

I, Jennifer Farrington accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Facilities. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Jennifer Farrington
448506E9DB2C470...

10/31/2025

Signature

Date



**STATE OF MAINE
Judicial Branch
Department of Facilities**

Janet T. Mills
Governor

Valerie Stanfill
Chief Justice

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #202508117**

**Building Management services for Skowhegan, Capital Judicial Center, Lewiston and VB,
Presque Isle and Waldo Judicial Center**

I, Breanne Hodgetts accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Facilities. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Breanne Hodgetts
1EB1F1AB7DAB496...

10/31/2025

Signature

Date